

KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
COMPLAINTS COMMITTEE MINUTES
April 17, 2025.

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on April 17, 2025.

MEMBERS PRESENT

Denise Hutchins
Kyle May

DPL STAFF

Robert Brossart, Board Administrator

MEMBERS ABSENT

Jake Roberts

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Kim Shephard (Clinton Investigations)

CALL TO ORDER

Denise Hutchins called the meeting to order at 3:01 p.m.

APPROVAL OF MINUTES

Jake Roberts absent, March 20th, 2025, meeting minutes to be deferred to May complaints committee meeting due to only one member from March 20th meeting being present.

LPC INVESTIGATIONS – See Below

COMPLAINTS COMMITTEE

Sara Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Denise Hutchins, seconded by Kyle May, which carried. The board entered closed session at 3:03 p.m.

Kyle May made a motion to leave closed session at 4:43 p.m. The second by Denise Hutchins was carried. No action was taken during closed session.

INVESTIGATIONS

Denise Hutchins made motion to approve recommendations to present to full board at the regular board meeting on 4/25/2025. Seconded by Kyle May. Motion carried.

- **2024LPC-00024:** Dismiss. There was no counselor/client relationship and no proof to support the allegation that Respondent held herself out as representing the agency.
- **2024LPC00029 and 2024LPC-00030:** Board Counsel to reach out to Respondent's attorney to see if they still represents respondent and if they do, refer cases back to Clinton if I can get a commitment for the interview.
- **2022LPC-00018 / 2022LPC-00019:** Private admonishment for terminating service w/o proper transition of care which must be considered despite workplace/employment issues or advice rendered by HR, with 3 hours of CEUs on client abandonment and proof of completion w/n 3 months

COMPLAINTS

- **2025LPC-00009:** Private admonishment for publicly disrespecting diversity. Board accepts the 7.5 of CEUs and appreciates his taking responsibility and being proactive in acquiring the CEUs.
- **2025LPC-00010:** Dismiss for lack of evidence of a counselor-client relationship or a dual relationship.
- **2025LPC-00012:** Dismiss for lack of evidence of a violation of KRS Chapter 335 or 201 KAR Title 36.
- **2025LPC-00013:** Refer to Clinton for investigation.
- **2025LPC-00014:** Refer to Clinton for investigation which should include an inquiry of specific questions set by the committee.
- **2025LPC-00017:** Accept the surrender of license effective the date of approval by the Board with notice to the Respondent the complaint will be held open and must be disposed of prior to any attempt to reinstate.

Quarterly Reports / Self-Reports / Correspondence

- **2024LPC-00020:** Approve CEUs and notice the terms are completed.
- **2025LPC-00003:** Broaden the CEU topic to Professionalism only.
- **Correspondence about KW:** Defer for recommendation on board complaint based on outcome of criminal case. (Allow licensee 15 days to report themselves)

ADJOURN

Denise Hutchins made motioned to adjourn at 4:49pm., seconded by Kyle May. Motion carried.